

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
TUESDAY, JUNE 13, 2011**

Attending: Ciccarello, DiDonato, Doucette, Fixman, Rora, Director Todd

- I. Meeting called to order by Chair Rora at 7:30 p.m.
- II. Review Minutes: Minutes of last meeting (Document A) reviewed and accepted with Ciccarello abstaining on a motion by Doucette (2nd Fixman).
- III. Review Statistical Reports: Reports (B1, B2) reviewed and accepted on a motion by Ciccarello (2nd Fixman).
- IV. Conflict of Interest: Papers (C) distributed, read, and signed.
- V. Museum Passes and TixKeeper Revisited
 - A. TixKeeper was put into service today, June 13, in the library, with great success
 - B. U.S.S. Constitution Museum has donated two sets of passes
 - C. Isabella Stewart Gardner Museum passes to be obtained
 - D. Requests have been made for passes to the JFK Library
- VI. Memorial Day/Holiday Policy
 - A. From this point on, on a unanimously approved motion by Doucette (2nd DiDonato), the Library will close the Saturday before Memorial Day and remain closed through Memorial Day for the long weekend
 - B. Included in the above motion, the Library will close Thanksgiving Day, and the following Friday and Saturday if staff unanimously agrees to use personal/vacation time for those two extra days
 - C. Christmas and New Year's closures will be decided yearly depending on the day of the week on which they fall
- VII. New Business
 - A. New Language Offering: Unlimited use of Mango (D), which includes 34 languages and at least 14 from the language into English, is offered to patrons and can be accessed from home
 - B. Freegal: Director Todd met with salesperson. The system does not appear to be the best use of Library funds and so will not be implemented
 - C. Junior Library Summer Activities: Schedule (E1), and rough draft of Best Buy offer (E2) presented. The Trustees agreed that the summer program looks to be packed with activities young library patrons will enjoy
 - D. Floor replacement: Quotes from Mitchell Design and Construction, Inc. (F) received. Funds (\$2000) can be encumbered now to use for fall's installation in the Junior Room and bathroom.

VIII. Motion to adjourn at 8:02 p.m. made by Fixman (2nd Ciccarello) was unanimously approved.

Next meeting September 12, 2011, 7:30 p.m.