

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
MONDAY, MARCH 12, 2007**

Attending: Ciccarello, DiDonato, Doucette, Francis, Rora, Director Todd
Absent: Fixman

Meeting began at 7:30 p.m.

- I. Met with Finance & Advisory Board to discuss budget for FY 08.
- II. Reviewed and accepted February Minutes on a motion by Doucette(2nd Francis).
- III. Reviewed and accepted Statistical Reports for February on a motion by Rora (2nd Francis).
- IV. New Children's Librarian: Taranto has declined the position. The opening has been advertised and interviews are being scheduled.
- V. Trust Funds: Director Todd presented Trust Fund information to F & A Board
- VI. FY 08 Budget: discussion held with F&A Board – see item I
- VII. Long Range Planning Committee: First meeting has been held. NMRLS will attend next session on April 12, 2007
- VIII. Public Libraries Fund: Director Todd received notification that a check for \$722.34 will be sent to the Library by the State to match funds that have been raised for the Library from sources other than the Town.
- IX. Stoneham Reads
 - A. Letter for May: Trustees reviewed the letter of thanks to be sent to Assistant Director Forkin for the wonderful work she did to put together Stoneham Reads
 - B. Honorarium for Mary McGarry Morris: On a motion by Francis (2nd Rora) it was moved that a \$500 honorarium be presented to Ms. Morris. \$250 will be covered by the grant funds, \$250 will be covered by funds made available because of the Rotary Club covering the cost of books purchased for the schools.
- X. Other Business
 - A. New Charges
 1. Discussed charging a fee for use of meeting rooms. Current policy is that non-profits may use rooms at no charge. Most libraries do not charge for room use. Some of the organizations make donations to the Library.
 2. Discussed parking stickers, enforcement issues.

3. Discussed fee assessments, collection issues. At this time the Library does not have personnel available to monitor fee collection.
- B. Card Catalog: no response to Craigslist or eBay. Library patron has shown some interest. TA may auction unnecessary Town items off to raise funds.
- C. Elaine's Replacement: Job opening was posted in January as a 20 hour per week position which would include benefits. Director Todd will investigate the ramifications of posting the job as a position or positions which would not include benefits.
- D. TA Visit: Town Administrator was given a tour of the interior of the Library and expressed disappointment at its condition. Money is needed to upgrade condition to an acceptable level.

Meeting adjourned at 9:16 p.m. on a motion by Francis (2nd Doucette).
Next meeting April 9, 2007.