

STONEHAM PUBLIC LIBRARY  
TRUSTEES' MEETING  
OCTOBER 19, 2009

Attending: Ciccarello, DiDonato, Doucette, Fixman, Francis, and Director Todd  
Meeting called or order by Chair Fixman at 7:32 PM

- I. Review Minutes: Minutes reviewed and accepted on a motion by Ciccarello (2<sup>nd</sup> Fixman)
- II. Review Statistical Reports: Reports reviewed and accepted on a motion by Ciccarello (2<sup>nd</sup> Doucette)
- III. Holidays
  - A. The Library will close Thanksgiving Day and the following Friday, Saturday, and Sunday.
  - B. The Library will be open ½ day on December 24, close Christmas Day and the following Saturday and Sunday.
  - C. The Library will close at 5 PM on New Year's Eve and be closed New Year's Day and the following Saturday and Sunday.
  - D. The schedule was approved on a motion by Ciccarello (2<sup>nd</sup> Doucette).
    1. Schedule may be reconsidered if Town Office closures differ significantly from SPL's planned closings.
    2. Staff must unanimously approve using personal time for planned closings.
    3. Director will fully inform public of Library's Holiday Schedule
- IV. Town Meeting: October 26. No specific Library issues, with the exception of the capital improvements article. This article includes the SPL's Main Street front window. New window will be composed of smaller section for ease of repair. Screens will be in one or two sections. Estimated cost: \$10,000-11,000. Repairs would most likely occur in the spring.
- V. Murder Mystery Night
  - A. 74 tickets have been sold to date.
  - B. Various restaurants in Town have graciously agreed to donate refreshments.
  - C. A generous donation from China Moon will provide for any other needs.
  - D. The Library will close at 2 PM to patrons to allow staff to prepare for event.
- VI. Mitten Fund Raiser: Trustees were enthusiastic about fundraiser for

Junior Friends Fund.

VII. Pandemic Policy: Discussed draft presented by Director Todd of a policy commonly used by other libraries.

VIII. Other business

- A. Chess Program: Mike Rora is teaching chess in the Jr. Room. Twenty young people participated the first day. More are signing up.
- B. Front windows: See IV. Town Meeting.
- C. Art Sale: Current exhibitor suggested Library or Friends of the Library host an art show and receive a percentage of the sales. The show would be totally run by the exhibitors. The idea will be investigated further.
- D. Book and Bake Sale: November 13<sup>th</sup> and 14<sup>th</sup>
- E. State Aid and Waiver: Forms in progress

Meeting adjourned at 8:25 PM on a motion by Doucette (2<sup>nd</sup> Ciccarello).

Next Meeting November 9, 2009