

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
MAY 10, 2010**

Attending: Ciccarello, DiDonato, Doucette, Fixman, Francis, Rora, Director Todd
Meeting called to order at 7:32 p.m. by Chair Fixman

- I. Review Minutes of Last Meeting: Minutes reviewed and accepted, with two abstentions, on a motion by Doucette (2nd Fixman)
- II. Review Statistical Reports: Reports reviewed and accepted on a motion by Ciccarello (2nd Doucette)
 - A. Discussed a transfer of \$3,100 from Natural Gas to Repairs & Maintenance to replace fire panel. Ciccarello (2nd Doucette) made a motion to support the transfer of \$3,100 for said repair, which was unanimously approved.
- III. Reorganization
 - A. On a motion by Ciccarello (2nd Fixman), Trustee Rora was unanimously appointed Chair
 - B. On a motion by Doucette (2nd DiDonato), Trustee Ciccarello was unanimously appointed Vice-Chair
 - C. On a motion by Ciccarello (2nd Doucette), Trustee DiDonato was unanimously appointed Secretary
- IV. Michelle Corapi Project
 - A. Project is moving forward
 1. Area has been cleared
 2. Plantings are in (birch, holly, azaleas, lilac)
 3. Buttons are being sold by Ms. Corapi for support of project
 4. Mulch and seed will be placed
 5. Cheryl Noble has been contacted to evaluate what can and can not be done to the "Reading Area"
 - a. No issues with improvements, repairs, or placing bench
 - b. Permits needed for structural changes
- V. Carpet Cleaning in Junior Library
 - A. Junior Friends have volunteered to fund carpet cleaning. Stanley Steemer will give estimate. If price is right, cleaning other areas of Library may be considered.
 - B. May need to close Junior Library while carpet dries.
- VI. Town Meeting Results: Library has funding of \$687,428 with approval of Finance Board Budget
- VII. Copier Bids
 - A. No response to service requests on hall machine. Costs Library nothing, but does not work. Company will call with options.

Northern Business Machines has offered options which the Trustees and Director have determined to be too expensive.

B. Mr. Ciccatelli was contacted by Director Todd for information on Town Hall copier

C. Director Todd is checking with other Libraries to determine what they are offering to their patrons in regard to copy machines

D. Staff machine is currently working

VIII. Other Business

A. Selling Policy Redux: Trustees approved policy wording on a motion by DiDonato (2nd Francis)

B. Fine Free Days: Trustees approved a Fine Free Week where fines are forgiven in return for a donation of a non-perishable food item for the local Food Pantry on a motion by Ciccarello (2nd Doucette)

1. Week will be determined at a future date

2. FFW will be promoted in local newspapers

Meeting adjourned on a motion by Fixman (2nd Ciccarello) at 8:29 p.m.

Next meeting June 14, 2010