

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
FEBRUARY 8, 2010**

Attending: Ciccarello, DiDonato, Doucette, Fixman, Francis, Rora, and Director Todd

Meeting called to order at 7:33 p.m. by Chair Fixman

- I. Review Minutes of Last Meeting: Minutes reviewed and accepted on a motion by Ciccarello (2nd Doucette)
- II. Review Statistical Reports: Statistical reports reviewed and approved on a motion by Ciccarello (2nd Fixman)
- III. CPR & Defib Training: Through a grant, Peg Drummey of the Board of Health provided the defibrillator. Action Ambulance will offer 2 hours of defib. training and CPR training. Possible date: Feb. 19th, from 9-11 a.m. Library would delay opening until 11, giving the public well publicized advance notice.
- IV. Finance & Advisory Board
 - A. Steve Born met with Director Todd re: next year's budget (similar, plus % for personnel increases).
 - B. After this upcoming year, trust and State Aid funds will be depleted to minimums required by trusts. Director will meet with Finance Board regarding this issue on March 15, 7:45 p.m.
- V. Mass. Memories Grant: Information presented by Maureen Saltzman
 - A. Library would sponsor the 1 day event (\$500 possibly from Appalakis Fund), with the support of the Stoneham Historical Commission and Society and Council on Aging.
 1. Library would be involved with every community organization in Stoneham
 2. Planning process would seek to involve Rotary, Chamber of Commerce, Friends of the Library, Schools, etc.
 3. Outreach: visits, emails, phone calls, etc.
 - B. UMASS.Boston and MA Humanities Council provide other funding
 - C. Funding questions will be researched and answered
- VI. Annual Report: Director Todd will present her report to Selectmen. Trustees were impressed by the Director's Annual Report.

VII. Other Business

A. TA's Committee: 3 of 8 were present. Discussed "unfunded liabilities"

B. Updates

1. Fire Panel: Fire Chief states that panel works and will be fine until after Town Meeting
2. Director's Contract: Town Council signed and it is completed
3. Windows:
 - a. Leak at the foundation seam. Larry Brophy and Thomas Burke reflashed, replaced, lined gutters, which will be cleaned regularly.
 - b. Library paid \$300 towards above, rest covered by remaining window funds
 - c. Termite infested removed window. Termite Service will be informed
 - d. Tree removal discussed. Spring Tour of grounds will reveal any other trimming/removal issues

C. Waiver: Received.

D. Legislative Breakfast: February 26, 8-9 a.m., previously funded by Friends of the Library (\$75.00), a possibility they will again fund.

Meeting adjourned on a motion by Ciccarello (2nd Doucette) at 8:38 p.m.
Next meeting March 8, 2010